

**Town of Eatonville  
PLANNING COMMISSION MEETING  
Monday, May 5<sup>th</sup>, 2014  
COMMUNITY CENTER  
305 CENTER STREET WEST**

**CALL TO ORDER**

**Chairman Lambert** called the meeting to order at 7:00 PM.

**ROLL CALL**

**Present:** Chairman Lambert, Commissioners Beach, Bertoia and Miller were present. Commissioners Justice and Craig were excused.

**STAFF PRESENT:** Mayor Schaub and Kerri Murphy.

**OPENING CEREMONIES – Commissioner Miller** led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Commissioner Beach** motion to approve and **Commissioner Bertoia** seconded. All in favor. (AIF)

**APPROVAL OF MINUTES**

Minutes of the April 21<sup>st</sup>, 2014. **Commissioner Beach** motion to approve. **Commissioner Bertoia** seconded. Chairman Lambert noted that the date for the next meeting was incorrect. It should read May 5<sup>th</sup>, 2014. Correction was made on the original minutes. AIF

**COMMUNICATIONS OR ANNOUNCEMENTS**

**CITIZENS** – None

**COMMISSIONERS** - None

**OLD BUSINESS – Review of DRAFT Ordinance for Feather Signs**

**Chairman Lambert** reviewed the staff report of May 2<sup>nd</sup>, 2014. Proposals made by the Planning Commissioners and staffs supplemental text, questions and additional information for Planning Commission review and consideration.

*PC Bullet #1: All feather signs must have a permit.*

**PROPOSAL:** new text in 18.06.080 M. (page 9)

**Commissioner Beach** explained that because there may be existing permanent signs on property(s) that do not have permits which would indicate that they would be considered “illegal” signs.

*PC Bullet #2: At least a foot between sign and sidewalk (or curb if no sidewalk).*

**PROPOSAL:** new text in 18.06.080 M. (page 9)

**Planning Commissioners** agreed that the “driveways” should be included with sidewalk (or curb if no sidewalk).

*PC Bullet #3: No closer together than ten feet to each other (feather signs are to be 10 ft. apart and 5 ft. from the side of property lines).*

**PROPOSAL:** new text in 18.06.080 M. (page 9)

**Planning Commissioners** agree.

*PC Bullet #4: \*Agreed there should be a maximum height, do not know at this time what it is.*

**PROPOSAL:** new text in 18.06.080 M. (page 9)

**Planning Commissioners** agreed that the maximum height should be 14 feet.

*PC Bullet #5: Damaged signs must be removed.*

**PROPOSAL:** Already covered in 18.06.070 C. (page 5)

**Planning Commissioners** agree.

*PC Bullet #6: Businesses having permanent signs which do not have a permit as per EMC 18.06 shall not be allowed to have feather signs.*

**PROPOSAL: new text in 18.06.080 M. (page 9)**

**Commissioner Beach asks that M. 11 read closer to the way it reads in “Bullet 6”.**

**Planning Commissioners agree.**

*PC Bullet #7: Town to inspect for safety and proper anchoring.*

**PROPOSAL: new text in 18.06.080 M. (page 9)**

**Planning Commissioners agree.**

*PC Bullet #8: A maximum of two feather signs per business location.*

**PROPOSAL: new text in 18.06.080 M. (page 9)**

**Planning Commissioners agree.**

*PC Bullet #9: Area around the base of feather signs is to be kept neat and orderly.*

**PROPOSAL: new text in 18.06.080 M. (page 9)**

**Planning Commissioners agree.**

*PC Bullet #10: Feather signs allowed only in the business district.*

**PROPOSAL: new text in 18.06.040 K. & 18.06.080 M. (page 5 & page 9)**

**Planning Commissioners agree.**

*PC Bullet #11: Signs must be located on private property.*

**PROPOSAL: new text in 18.06.080 M. (page 9)**

**Planning Commissioners agree.**

*In addition to the specifically requested bullets above, Staff has also inserted supplemental text, questions, and additional information for Planning Commission review, revision, deletion and/or consideration:*

*1) SUPPLEMENTAL TEXT: Consistent with the language in Section 18.06.010, Intent, in order to maintain the appearance of the Town’s commercial districts Staff has proposed a draft requirement that feather signs be constructed by a design professional. Language regarding sign width has also been added for consideration. (page 9)*

**Planning Commissioners agreed that the maximum width be 37.5 inches.**

*2) SUPPLEMENTAL TEXT: A new draft “feather sign” definition and “example photo” has been inserted in 18.06.180 Definitions. (page 29)*

**Planning Commissioners agree.**

*3) QUESTION: As currently drafted, the text will allow two (2) feather signs per business as requested. However, for single sites containing multiple tenant businesses the text will also provide the potential for more than two (2) feather signs “per site”. (E.g. Three (3) businesses that are co-located on a single lot would have the potential to have a total of six (6) feather signs provided all applicable placement and separation standards are met.) Is this consistent with Planning Commission direction and expectations? (page 9)*

**Planning Commissioners agree that if there is more than one business on the same lot the signs must meet all of the requirements.**

*4) QUESTION: As currently drafted, the text will allow the co-location of feather signs for businesses with pre-existing non-conforming signs, which may include signage without a permit as currently required by code, but will not allow co-location for businesses with illegal signs. Is this consistent with Planning Commission direction and expectations? (page 9)*

**Planning Commissioners agree.**

*5) QUESTION: Other than the physical limits of height and width, the current text proposal will allow various feather styles and physical mounting designs. (E.g. Feather or teardrop designs etc, and stake, leg or weight base mounting configurations- see Attachment C) Is this consistent with Planning Commission direction and expectations? (page 9)*

**Planning Commissioners agree that the manufacturers design for safety, installation and proper anchoring shall be part of the permitting process.**

6) *CONSIDERATION: Please keep in mind that this draft is based only on the information documented in the Commission's minutes. Moreover, as a "preliminary" proposal it has not yet been reviewed by Staff for Comp Plan compliance, SEPA, Fees or had the benefit of legal review. Because of the relationship sign regulations may have to legal matters, at a minimum Staff suggests the proposal be reviewed by the Town's attorney after the first draft is principally complete (prior to beginning the formal legislative review and hearing process). In the event additional drafting, research or other assistance is needed or requested by the Planning Commission, Staff is available and ready to assist.*

**Planning Commissioners agree.**

7) *ADDITIONAL: Pursuant to Planning Commission request, Staff has completed the measurement of existing feather signs in Town, with a result of fourteen (14) feet. In order to be of further assistance with questions regarding height, Attachment C is provided for review and consideration.*

**Planning Commissioners agree that the maximum height for "feather signs" be 14 feet and the maximum width be 37.5 inches.**

**CITIZENS COMMENTS:** None

**COMMISSIONER COMMENTS:**

**Commissioner Beach** said he appreciated the work staff did on this ordinance.

**The next meeting is set for May 19<sup>th</sup>, 2014.**

**ADJOURNMENT**

Motion by **Commissioner Beach** to adjourn. **Commissioner Bertoia** seconded. AIF  
**Chairman Lambert** adjourned the meeting at 7:50 p.m.

\_\_\_\_\_  
Chairman Lambert

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**Commissioner Beach**

ATTEST:

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Kerri Murphy, Recording Secretary